Permit No.	Scan Date	DIN
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OPERATIONS PLAN FOR THE QUEEN CITY TRANSFER STATION

Permit NO. 60-14T-TRANSFER-2009

Prepared for:

WASTE CONNECTIONS OF NORTH CAROLINA, INC.
3130 JEFF ADAMS DRIVE
CHARLOTTE, NORTH CAROLINA 28206

Prepared by:

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
CHARLOTTE, NORTH CAROLINA

CEC PROJECT 132-692

April 2014

North Carolina Board of Examiners

For

Engineers and Surveyors

License No. C-3035

May 2, 2014

Civil & Environmental Consultants, Inc.
Charlotte
1900 Center Park Drive, Suite A | Charlotte, NC 28217 | p: 980-237-0373 f: 980-237-0372 | www.cecinc.com

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1.0 INTRODUCTION

1.1 GENERAL

This document is the Operations Plan for the Queen City Transfer Station located in the City of Charlotte, Mecklenburg County, North Carolina, owned by Waste Connections of North Carolina, Inc. (WCN) a wholly owned subsidiary of Waste Connections, Inc. The Plan serves as a guide to the owner and operator with respect to operations of the solid waste transfer station.

1.2 PURPOSE

The Operations Plan is intended to serve as a site reference and contains training documents. Every employee should be acquainted with its contents and location at the site. Each section of this plan is self-contained, easily updated, and may be used for use out in the field, for training sessions, or self-instruction.

This Operations Plan has been prepared in accordance with 15A NCAC 13B.0401 and .0402 (see Appendix A). Furthermore, the Plan is based on engineering judgment and reflects generally accepted solid waste transfer station design, engineering and procedures.

The plan addressed the following topics:

- Facility operations;
- Waste acceptance criteria;
- Erosion control requirements;
- Drainage control and water protection;
- Disease and vector control;
- Signs and safety requirements;

- Access and security requirements; and
- Facility inspections.

1.3 REFERENCE DOCUMENTS

This Operations Plan (Plan) constitutes a portion of the Waste Connections of North Carolina, Inc. Permit to Operate. The entire Permit to Operate application should be kept on file with this Plan at the site to supplement this Plan in terms of long-term facility operating plans, monitoring requirements, waste handling, engineering design, and site wastewater and stormwater control. Other documents pertinent to facility operations and site development include:

- North Carolina Solid Waste Management Rules, 15A NCAC 13B with current amendments.
- Erosion and Sediment Control Planning and Design Manual, NCDENR, May 2013.
- City of Charlotte Sewer Use Ordinance Article III of Chapter 23 of the City Code.
- City of Charlotte Stormwater Ordinance Article III of Chapter 18 of the City Code.

1.4 REGULATIONS

15A NCAC 13B.0402 (Appendix A) and all conditions of the operating permit granted by the North Carolina Department of Environment and Natural Resources (NCDENR), shall take precedence and be complied with by transfer station operators if there is an actual or perceived contradiction with the text of this plan, unless written consent for variance(s) is granted by the NCDENR. The Site Manager should be familiar with the NCDENR regulations and facility permit.

2.0 FACILITY OPERATIONS

2.1 LOCATION

The Queen City Transfer Station is located in the City of Charlotte in Mecklenburg County on the North I-85 Service Road (Jeff Adams Drive), approximately 1,500 feet west of Starita Road. The mailing address for the transfer station is 5156 Rozzelles Ferry Road, Charlotte, North Carolina, 28214. A vicinity map for the transfer station has been included with this Plan, see Figure 1 in Appendix B. The transfer station building occupies approximately 0.22 acres of the 10.5 acre parcel of property. Access to the facility is from a paved entrance road extending from Jeff Adams Drive south to the scale house and transfer station.

2.2 FACILITY DESCRIPTION

The transfer station consists of a free-standing metal building with two trailer loading bays and a separate scale house and scale for incoming or outbound loads. The existing scale house is equipped with an above grade scale. The facility entrance road and driveways are paved with asphaltic concrete. There is an existing diesel fuel above-ground diesel fuel double wall storage tank located at the entrance to the site. The tank is not covered but located within in a concrete curbed base. A Site Map has been included in Appendix B.

The transfer station building consists of a tipping floor with two below floor grade loading bays located at the rear (south end) of the building. Incoming waste collection vehicles dump municipal solid waste (MSW) directly onto the tipping floor of the facility. From the tipping floor, a front-end loader pushes the waste into one of two hoppers into open top trailers specifically designed for hauling MSW. These trailers are located below floor grade level in the loading bays.

The transfer station building has metal panel walls on the west, south, and east sides. In addition, the building has 8-foot high concrete push walls adjacent to the exterior walls on the east and west sides. The north side of the building is completely open for incoming waste vehicles.

The leachate storage and handling system includes a series of three drop inlet drains along the entrance to the tipping floor for the collection of leachate. These drains are located along the entrance to the tipping floor, but under a roof extension added specifically to promote the separation of stormwater and leachate. The leachate from the tipping floor is piped to an oil / water separator located in a grassed area on the east side of the building. In addition, a drain is located in each trailer loading bay for the collection of any liquids which may accumulate during normal operations. Also, curbing has been installed adjacent to the loading bay to further segregate stormwater and leachate. The drains in the building are piped to the existing sanitary sewer pump station. A curbed leachate collection area is located adjacent to the stormwater pond on the south side of the site. This area serves as a parking pad for waste trailers, and the collection area serves to capture run-off from the parking pad and store this run-off as leachate. The trailer parking pad drains to a drop inlet, which is then pumped to an adjacent leachate storage tank.

The site currently utilizes collection and hauling of the leachate off-site. The existing sanitary sewer pump station and force main are not currently in service. All leachate collected in the pump station wet well is pumped to an adjacent leachate collection tank. Both leachate tanks are periodically pumped out and hauled off-site to a permitted disposal facility.

The transfer station building apron and loading bays have a concrete paved surface. All access roads have an asphalt paved surface. Site stormwater run-off is conveyed via sheet flow across the parking areas, drop inlets and below grade storm drainage pipe or is collected by the existing rip-rap lined channel on the east side of the property. Stormwater run-off from all developed areas of the site is collected in the existing stormwater retention pond on the south end of the site.

The owner of the transfer station is Waste Connections of the North Carolina, Inc. (WCN). Mr. Eddie Lewis, is the site manager and is responsible for all contracted transfer station operations. Mr. Lewis is the primary contact person for issues concerning operations of the transfer station:

Mr. Eddie Lewis
Waste Connections of North Carolina, Inc.
5516 Rozzelles Ferry Road
Charlotte, NC 28214 (704) 398-4488

2.3 TRANSFER STATION OPERATIONS

The transfer station will typically receive waste Monday through Saturday. The daily operating hours will be set depending on the volume and consistency of the incoming waste stream. The transfer station will typically be closed on Sundays and designated holidays. However, maintenance or improvement construction may be accomplished on these days. A sign will be posted at the entrance to the transfer station identifying the hours of operation.

Since the transfer station will be operated as a tipping floor facility, the only equipment required for safe and effective operation of the facility are rubber-tired front-end loaders, a skid steer loader, transfer trailer trucks, and the scale. Additional equipment may be utilized at the discretion of the site manager to facilitate loading operations. WCN will provide properly-trained personnel for daily operations of the transfer station and primary equipment, backup equipment, and equipment maintenance.

2.3.1 Personnel

The transfer station operations will be supervised by the site manager. A minimum of two staff employees, a scale house operator and heavy equipment operator, are required for the daily operation of the transfer station. All employees will be properly trained in safety procedures and the inspection of incoming wastes (see Section 2.3.4 - Inspection of Wastes). Transfer station employees will also direct and coordinate the movement of collection vehicles into and out of the transfer station.

2.3.2 Tipping Floor Operations

Collection vehicles delivering residential, commercial, and industrial waste to the facility will enter the facility at the main gate off of Jeff Adams Drive. The collection vehicles will be required to be weighed at the scale house. Once vehicles have passed the scale house area, they will continue along the access road until reaching the transfer station. The transfer station building has 8-foot high concrete push walls along the east and west sides of the tipping floor, and two open below floor grade loading bays equipped with hoppers, located along the south end of the tipping floor below the tipping floor elevation. The transfer station attendant will direct vehicles, waiting to unload, to back into the facility through the north side of the building. Once there is sufficient room to maneuver on the concrete floor, the vehicles will back onto the tipping floor to an unloading area designated by the attendant. Once the vehicle is in position, the waste load will be discharged directly onto the tipping floor and the driver will be instructed to slowly move the vehicle away from the tipping floor, and exit the transfer station. The heavy equipment operator will push dumped waste towards the hoppers located at the south end of the tipping floor. The waste will be placed within the open-top transfer trailers located in the lower level of the transfer station.

The lower trailer loading bay areas (below floor grade) have been designed to provide sufficient space for drivers to exit their vehicles and to walk to safety in the event of an emergency. The majority of the waste deposited to this transfer station will be delivered to landfills either owned and/or operated by WCN. This includes the Anson County Landfill in Polkton, North Carolina and the Richland Landfill in Elgin, South Carolina. In the event that these destinations change, a written notification of change to another Subtitle D Landfill will be given to the proper local and state government agencies.

During times when several vehicles are at the transfer station, haulers will be instructed to wait at the truck staging area adjacent to the transfer area until there is sufficient room at the tipping floor within the transfer building. The size of the tipping floor will allow up to four trucks to dump simultaneously. At no time will trucks be allowed to queue onto Jeff Adams Drive.

The facility is designed so that leachate is collected by a series of drop inlets located on the upper level and in the drop inlets located in the pit areas on the lower level of the transfer station. The leachate from the tipping floor inlets is piped to an oil / water separator located in a grassed area on the east side of the building, then piped to the existing sanitary sewer lift station. The inlets on the lower lever are connected directly to the lift station. The inlets are covered under the facility roof to minimize the amount of precipitation entering the leachate collection system. All leachate collected in the lift station wet well is pumped out to an adjacent leachate storage tank. The leachate storage tank is periodically pumped out and hauled off-site to a permitted disposal facility.

The tipping floor will be cleared of all wastes at the end of each working day. No putrescible wastes are allowed to remain on the transfer station tipping floor at the end of the working day unless it is stored in containers designed for waste storage. Refuse too large or otherwise unsuitable for storage in containers will be stored in a nuisance free manner.

2.3.3 Temporary Tipping Floor Operations

In the event that both transfer bays are inoperable at any time during operations, the facility will temporarily transfer waste from the tipping floor directly into open-top transfer trailers on the tipping floor. The loading of these vehicles will be done in a designated area of the building, located a sufficient distance away from vehicles unloading incoming waste to ensure safe and efficient operations.

2.3.4 Inspection of Wastes

Access to the transfer station is controlled by the scale operator located at the entrance to the facility. All waste entering the facility must pass the scale house prior to entering the tipping floor area. As waste is deposited onto the tipping floor, an employee will conduct a visual inspection of the waste materials. Should unacceptable waste be found, the driver of the vehicle will be instructed to terminate unloading and the unacceptable waste material will be reloaded into the vehicle for removal from the site. Waste collection agreements on file for each of the

waste delivery accounts allows for the transfer station operator to maintain accountability for the different haulers utilizing the site. Should a hauler consistently deliver unacceptable material, they will be denied further access to the transfer station, and the Mooresville office of NCDENR will be notified so that appropriate investigations can be conducted if necessary. In addition, all actions specified in Section 3.0 (WASTE ACCEPTANCE CRITERIA) will be strictly adhered to by the facility operator and its employees.

In the event a "hot load" is discharged onto the tipping floor, the load will be isolated from the other waste and the City of Charlotte Fire Department (fire department) will be contacted immediately. Should a "hot load" occur in a collection vehicle, the vehicle will proceed to the gravel parking area near the scales where it will be discharged. This will allow easy access for the fire department when they arrive.

2.3.5 Traffic Control

Access to the transfer station is controlled by the scale house operator (WCN). All vehicles arriving at the facility are directed to the tipping floor area by the scale house operator after their weight is recorded. The site attendant directs the vehicle to the unloading area, as outlined in Section 2.3.2. At no time will incoming vehicles waiting in line be allowed to queue onto public highways or city streets.

2.3.6 Housekeeping and Litter Control

All incoming waste vehicles are required to have their loads covered upon arrival at the site, or the load must be fully enclosed. Outbound transfer trailers are also required to tarp or cover their loads. Throughout the day and at the end of each day, facility personnel will police the building and surrounding areas for any windblown litter. Since the transfer station is enclosed on three sides, wind-blown litter should not be a major operational concern. Wind-blown litter will be addressed with on-site personnel and temporary labor as needed.

2.3.7 Noise Control

Noise created at the facility is a result of vehicular traffic and operation of the transfer station equipment. Noise from the collection and transfer vehicles, as well as the rubber-tired front-end loader servicing the transfer station, is all reduced by mufflers. Other noise generated within the building from waste handling is significantly abated by the structure that encloses the transfer station.

2.3.8 Odor Control

Odors are controlled by prompt unloading and transfer of all delivered wastes at the transfer station. Since access to the tipping floor is completely open, adequate fresh air exchange is ensured. The only time waste is stored temporarily at the transfer station is when a transfer trailer is loaded at the end of the day, and must wait until the landfill disposal site reopens the following day, or at the end of a weekend or holiday. In such cases, the waste will be stored in covered transfer trailers or in roll-off boxes.

The facility utilizes a mechanical odor control system that can be used when the above items fail to adequately control odors. However, under normal operating conditions, the system is not required at the facility.

3.0 WASTE ACCEPTANCE CRITERIA

In accordance with 15A NCAC 13B .0402(2), a transfer facility will only accept those wastes which it is permitted to receive. The transfer station accepts municipal solid waste (MSW) (i.e., residential, commercial, and industrial waste) and C&D materials. The daily tonnage rate is subject to change due to fluctuations in the amount of waste delivered to the facility on any given day, and also due to seasonal fluctuations in the waste stream. The transfer station is designed to operate no more than 20 hours per day and to handle no more than 2,400 tons of waste per 24 hour day.

Incoming waste is primarily transported to the transfer station by private waste haulers. These vehicles (operated by private waste haulers) consist of rear, front, and side loader truck types. Commercial and industrial waste will also be transported to the facility by private waste haulers. The Queen City Transfer Station will accept all types of wastes except those prohibited by NCAC 13B. Specifically, the following types of wastes will not be accepted:

- Hazardous wastes as defined within 15A NCAC 13A to include hazardous wastes from conditionally exempt small quantity generators;
- Polychlorinated biphenyls (PCB) wastes as defined in 40 CFR 761;
- Liquid wastes except as provided by 15A NCAC 13B.1626(9);
- Untreated regulated medical wastes; and
- Petroleum contaminated soils.

The following wastes will not be accepted for landfilling, but may be removed from the waste on a limited basis for alternative processes:

- White goods;
- Electronics;
- Tires;
- Used oil;
- Lead-acid batteries;
- Petroleum contaminated waste; and
- Whole scrap tires.

The Queen City Transfer Station will accept all types of municipal solid waste (MSW) and special wastes, to include, but not limited to:

- Spoiled foods, animal carcasses, abattoir waste, hatchery and other animal wastes;
- Asbestos waste;
- Treated medical wastes which are not hazardous, liquid, infectious or radioactive;
- Wastewater treatment sludges;
- Construction/demolition wastes;
- Ash (non-medical);
- Industrial process waste;
- Off-specification, outdated commercial products;
- Barrels and drums which are empty and have been perforated sufficiently to ensure that no liquid or hazardous waste is contained therein, except for fiber drums containing asbestos; and
- Laboratory waste (non-hazardous);

Acceptance of special wastes will be subject to provisions of 15A NCAC 13B and the special waste acceptance and handling procedures defined herein. The inspection of incoming waste is discussed in detail in section 2.3.4.

4.0 EROSION CONTROL REQUIREMENTS

Site stormwater run-off is conveyed via sheet flow across the parking areas, drop inlets and below grade stormwater drainage pipe or is collected by the existing rip-rap lined channels on the east and west side of the property. Stormwater run-off from all developed areas of the site is collected in the existing stormwater retention pond on the south end of the site. Standard erosion and sediment control practices have been implemented on the site. The site has been stabilized and vegetated with the exception of the gravel storage lot at the south end of the site. Run-off from the gravel storage lot is directed to the existing stormwater retention pond.

5.0 DRAINAGE CONTROL AND WATER PROTECTION

In accordance with Rule .0402(5), the transfer station has been constructed so that stormwater contact with waste or leachate is minimized. The waste transfer activities are conducted under roof. A series of berms and drop inlet drains confine the leachate to the building. In addition to the building, a curbed leachate collection area is located adjacent to the pond on the south side of the site. This area serves as a parking pad for covered waste trailers, and the collection area serves to capture run-off from the parking pad. The trailer parking pad drains to a drop inlet, which is then pumped to an adjacent leachate storage tank.

The tipping floor and transfer loading bays will be emptied at the end of each operating day. Drop inlet drains have been constructed on both the upper and lower levels in the building. The building floor and lower level loading area is graded evenly towards the trench drains to prevent ponding. Waste will not be placed on the drains along the northern side of the upper level concrete floor slab. The leachate collection drains are connected via pipe to the existing sanitary sewer pump station.

The site currently utilizes collection and hauling of the leachate off-site. The existing sanitary sewer pump station and force main are not currently in service. All leachate collected in the pump station wet well is pumped out to an adjacent leachate collection tank. Both leachate tanks are periodically pumped out and hauled off-site to a permitted disposal facility.

6.0 DISEASE AND VECTOR CONTROL

In accordance with Rules .0402(5) and .0505(12)(a), the transfer station will provide effective vector control measures for the protection of human health and the environment. Disease vectors are defined as any rodent, flies, mosquitoes, or other animals, including insects, capable of transmitting disease to humans.

Control of disease vectors will be maintained by implementation of a daily cleaning program that involves removal of waste and leachate from the facility operating areas. The removal of waste at the end of each operating day will protect against migration of vectors into and from the transfer station. The facility operator may also use insecticides or pest control professionals to accomplish these goals. Stagnant ponded water will be prevented from occurring to control mosquito breeding. If problems controlling disease vectors occur, a pest control professional will be employed.

7.0 SIGN AND SAFETY REQUIREMENTS

7.1 SIGN REQUIREMENTS

The transfer station will post signs at the entrance indicating operational procedures, hours of operation, tipping fee, and the permit number. Signs will be clearly posted stating that no hazardous or liquid waste can be received. Traffic signs and markers will be provided as necessary to promote an orderly traffic pattern to and from the discharge area, and to maintain efficient operating conditions.

7.2 OPEN BURNING OF WASTE

Open burning of waste is prohibited at the transfer station.

7.3 FIRE PROTECTION EQUIPMENT

Fire suppression equipment is provided to control accidental fires, and arrangements will be made with the local fire department to immediately provide fire-fighting services when needed. The transfer station building will be equipped with an appropriate number of fire extinguishers to effectively control accidental fires.

7.4 NOTIFICATION OF FIRE

Fires that occur at the transfer station require verbal notice to the Solid Waste Section within 24 hours, and written notification will be submitted within 15 days. Verbal and written notification will be submitted to:

North Carolina Department of Environment and Natural Resources (NCDENR)
Solid Waste Section
1646 Mail Service Center
Raleigh, NC 27699-1646
(919) 707-8200

8.0 ACCESS AND SECURITY REQUIREMENTS

8.1 TRANSFER STATION ACCESS AND SECURITY

The transfer station is secured by means of fencing with locking gates in order to prevent unauthorized entry. All vehicles delivering waste to the transfer station will enter and exit through the gate across the access road that connects the site to Jeff Adams Drive. A chain link fence surrounds the property and prevents unauthorized vehicle access to the facility. Adequate site lighting has been installed in order to provide a safe working environment and to discourage unauthorized activities after hours.

8.2 ATTENDANT

The transfer station has a full-time scale house operator located in the scale house during operating hours. In addition, a transfer station attendant is present at the facility at all times during operating hours. Both the scale house operator and the transfer station attendant are responsible for verifying that all vehicles comply with the permitted operational requirements.

8.3 ACCESS ROAD

The access road to the transfer station is constructed of asphaltic concrete and is maintained in good condition. Potholes, ruts and debris on the paved road will be repaired as needed to prevent damage to vehicles. The roadway shoulders are graded to allow for stormwater drainage off of the road surface and to prevent stormwater ponding. Dust generation is not anticipated to be a problem.

9.0 FACILITY INSPECTIONS

There will be regular inspections conducted at the transfer station. Inspections will be conducted by site personnel who are familiar with the operations of the facility. Items that will be inspected monthly will include, but not be limited to, the following:

1. Transfer trailers;
2. Push walls;
3. Fire extinguishers;
4. Diesel Fuel AST;
5. Electrical controls; and
6. Trench drain, floor drains, and yard hydrant.

Records of all facility inspections will be maintained in the scale house.

If unsatisfactory conditions are noted during the inspection, or by the transfer station personnel at any other time, the concerns will be reported to the site manager. If a threat to safety or to the environment is identified, immediate action will be taken to correct the situation. If necessary, operations at the transfer station will be suspended temporarily until the proper corrective actions have been taken.

APPENDIX A
RULES

SECTION .0400 - TRANSFER FACILITIES

Rules .0401 - .0402 of Title 15A Subchapter 13B of the North Carolina Administrative Code (T15A.13B .0401 - .0402); have been transferred and recodified from Rules .0401 - .0402 of Title 10 Subchapter 10G of the North Carolina Administrative Code (T10.10G .0401 - .0402), effective April 4, 1990.

15A NCAC 13B .0401 APPLICATION REQUIREMENTS

This Rule contains the information required for a permit application for each transfer facility. A minimum of three sets of the following information shall be required in each application:

(1) Site and operation plans;

(2) An approval letter from the unit of local government having zoning authority over the area where the facility is to be located, stating that the proposed facility meets all of the requirements of the local zoning ordinance, or that the site is not zoned; and

(3) Any other information pertinent to the proposed facility.

History Note: *Authority G.S. 130A-294;*
Eff. April 1, 1982;
Amended Eff. February 1, 1991.

15A NCAC 13B .0402 OPERATIONAL REQUIREMENTS

Any person who maintains or operates a transfer facility shall maintain and operate the facility in conformance with the following practices unless otherwise specified in the permit.

(1) Operational plans shall be approved and followed as specified for the facility;

(2) A facility shall only accept those wastes which it is permitted to receive;

(3) Water that comes into contact with solid waste will be contained on-site or properly treated prior to discharge from the site. An NPDES permit may be required prior to discharge to surface waters;

(4) Equipment for fire control shall be available;

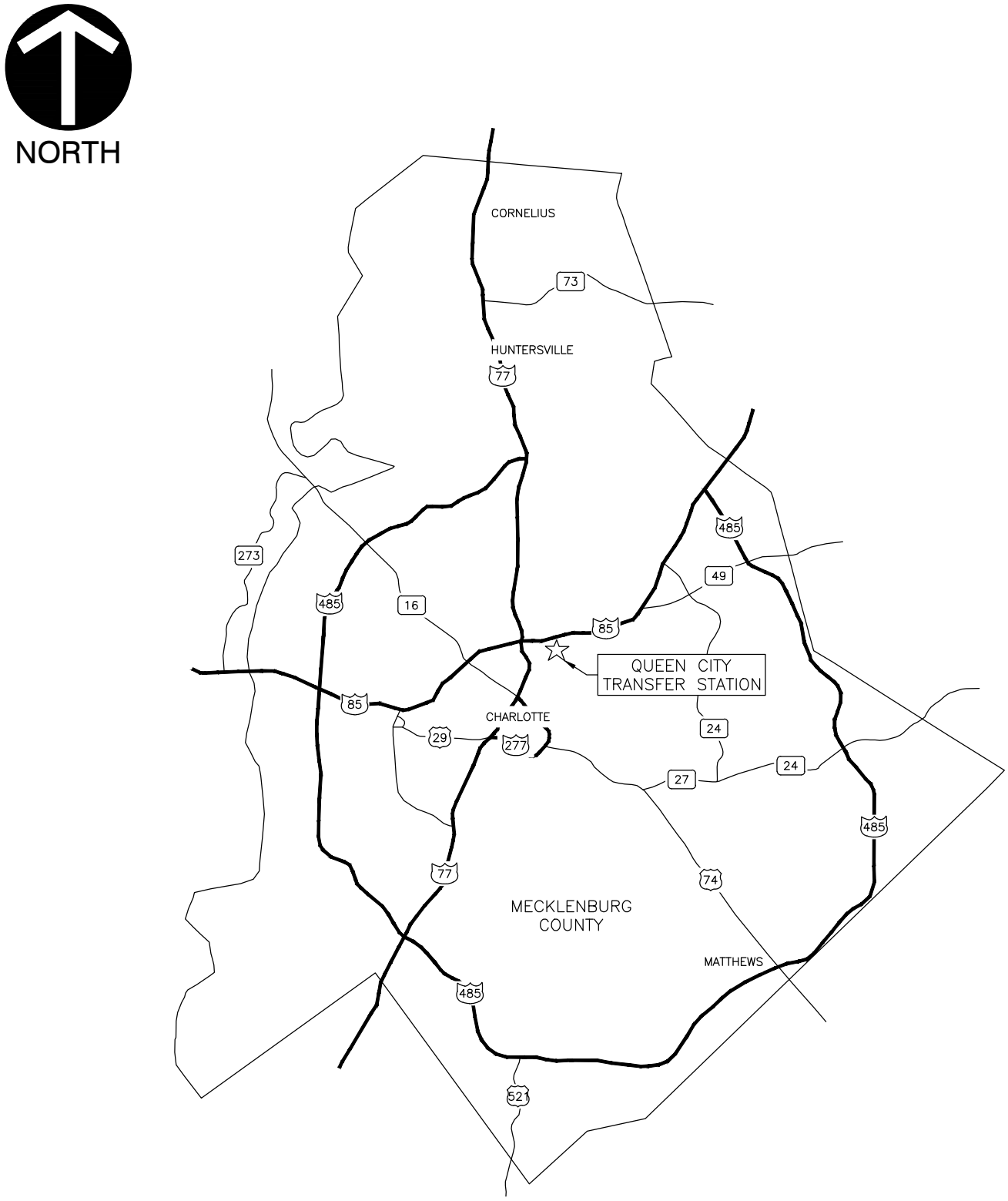
(5) Effective vector control measures shall be applied to control flies, rodents, and other insects or vermin;

(6) Equipment shall be provided in the storage and charging areas and elsewhere as needed or as may be required in order to maintain the facility in a sanitary condition; and

(7) Appropriate method shall be provided to confine material subject to be blown by the wind within the area. At the conclusion of each day of operation, all windblown material resulting from the operation shall be collected and returned to the area by the owner or operator.

History Note: Authority G.S. 130A-294;
Eff. April 1, 1982.

APPENDIX B
MAPS



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WASTE CONNECTIONS
OF NORTH CAROLINA, INC.
QUEEN CITY TRANSFER STATION
CHARLOTTE, NC

VICINITY MAP

DRAWN BY:	MTB	CHECKED BY:	TMG	APPROVED BY:	SLB	FIGURE NO.:	1
DATE:	APRIL 2014	DWG SCALE:	1"=5 MILES	PROJECT NO:	132-692		

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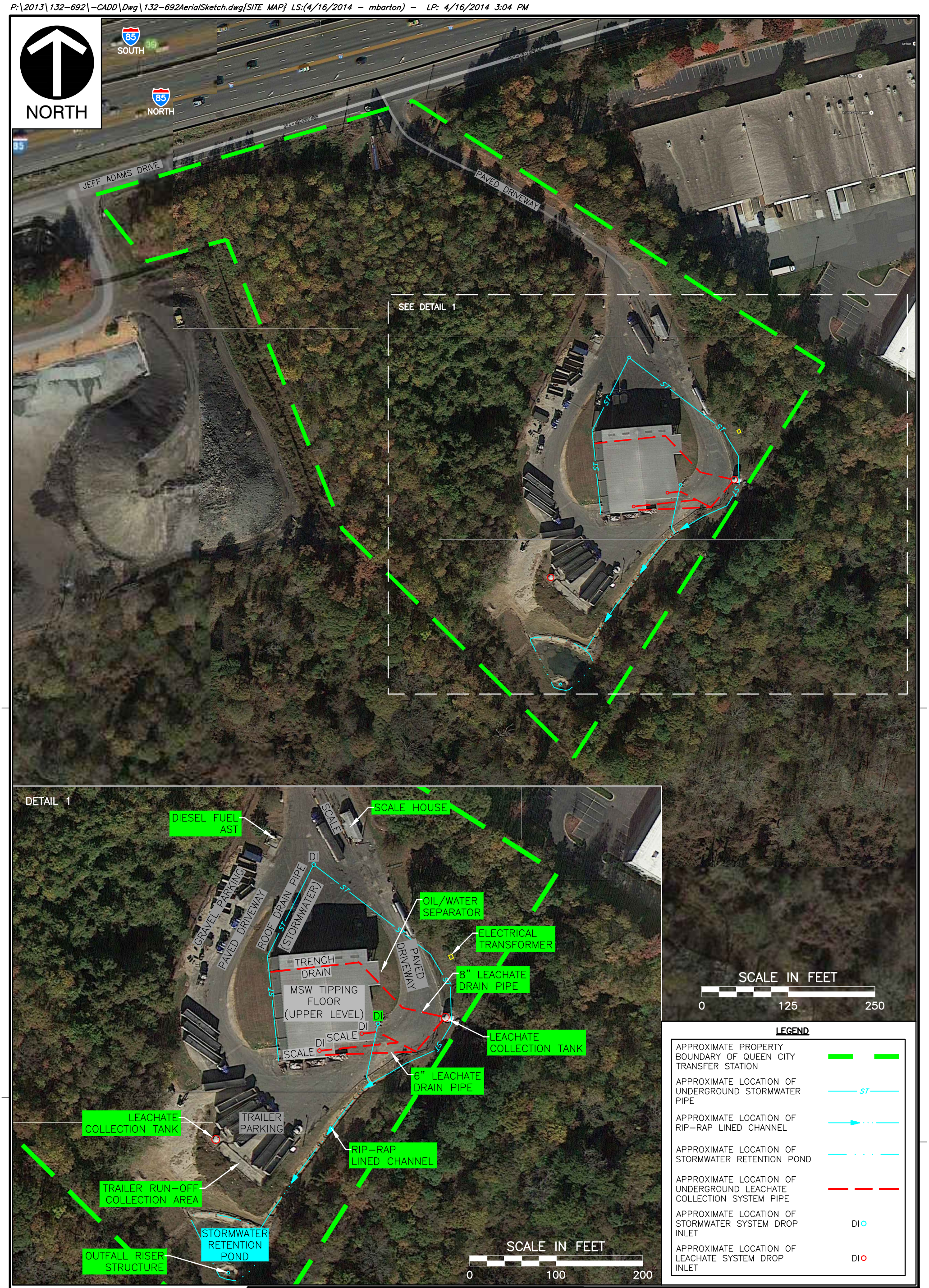

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WASTE CONNECTIONS OF NORTH CAROLINA, INC.
QUEEN CITY TRANSFER STATION
CHARLOTTE, NC

SITE MAP

DRAWN BY:	MTB	CHECKED BY:	TMG	APPROVED BY:	SLB	FIGURE NO.:	2
DATE:	APRIL 2014	DWG SCALE:	VARIES	PROJECT NO:	132-692		

APPENDIX C
ZONING LETTER

CHARLOTTE.
Code Enforcement

April 14, 2014

To: Whom It May Concern

Re: Zoning Verification Letter

The property located at 3120 Jeff Adams Drive and further identified as tax parcel 077-171-08 is zoned I-2 (General Industrial District).

Permitted uses include those listed in section 9.1102, 9.1103 and 9.1104 of the City of Charlotte Zoning Ordinance

A Solid Waste Transfer Station is a permitted use in his district

To obtain information on the following, contact:

Building Code Violations/Certificate of Occupancy (704) 336-3830
Fire Inspection (704) 336-2101

As of the date of this letter, a computer search of records stored in this department indicates there are no known zoning violations at the above locations.

If this office can be of further assistance, please contact us at (704) 432-4392

Sincerely,

Charles Hodges

Charles Hodges
Zoning Technician
Neighborhood & Business Services