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Backus	10/17/2012	17461	3210-HHW-



North Carolina Department of Environment and Natural Resources
Division of Waste Management

Beverly Eaves Perdue
Governor

Dexter R. Matthews
Director

Dee Freeman
Secretary

October 17, 2012

Mr. Chris Marriott
Disposal Manager, City of Durham
1833 Camden Avenue
Durham, NC 27704

Re: Relocation of Household Hazardous Waste (HHW) Facility
City of Durham HHW Collection Facility
Durham County, Permit No. 32-10-HHW, Document ID No. 17461

Dear Chris:

This letter is a confirmation of earlier conversations and e-mail correspondence concerning the City of Durham's plan to build a Household Hazardous Waste (HHW) facility at the City of Durham Transfer Station, Permit No. 32-12T. You indicated that the HHW facility is now located on city-owned property across the street from the transfer station.

As I stated in my email of March 16, 2012, HHW facilities are considered processing facilities. The relocation would be considered a permit amendment and subject to a permit fee of \$1,250. I reviewed your current permit and operations manual. I would suggest the following for an application submittal:

1. Letter of transmittal stating what is included and the permit action requested.
2. General Information
 - a. Name of the facility and permit number
 - b. Address of the facility.
 - c. Name, address, telephone number, and email address of the person designated as the contact for the application.
 - d. Name, address, telephone number, and email address of the person to receive permit fee and annual fee invoices.
3. Property and building Information
 - a. Describe the location of the facility.
 - b. Provide a general description of the new facility. This might include square footage, construction material, and other features that you wish to describe.
 - c. Approval of the construction drawing by the Section is not required. We assume that your facility will be designed and constructed in accordance with all applicable state and local construction codes including fire codes which address hazardous materials. You may want to include a statement to that effect.

- d. Indicate the property by deed on which the HHW facility will be located. The transfer station permit lists two property deeds. While we should have a copy of the deeds on file, it would be quicker if you include a copy of the deed.
4. Operations Manual
 - a. Update your manual. I am assuming that the basic operation will not change, however, you may need to update some parts (for example, Section 2.01 "Site Location")
 - b. Update any drawings/plans in the manual as appropriate.
5. Additional Information as you deem necessary.

We will issue a combined permit to construct and operate. As with other new construction, we will want to receive a copy of the as-built drawings that include the materials handling layout, location of emergency services, site plan of transfer station showing HHW facility location, etc., and conduct an inspection before the facility begins operation.

If you need further assistance, please contact me at (919) 707-8257 or pat.backus@ncdenr.gov .

Sincerely,

Patricia Backus, P.E.
Environmental Engineer
Solid Waste Section

cc: Ed Mussler, P.E., Permitting Branch Head
Jason Watkins, Western District Supervisor
John Patrone, Senior Environmental Specialist