

Fac/Perm/Co ID #	Date	Doc ID#
9401	7/20/11	DIN 14473

AGENDA

PRECONSTRUCTION MEETING

Domtar Paper Company, LLC
Plymouth, North Carolina
Landfill No. 3 – Phase 3 & 4 Liner Construction
Thursday January 13, 2011
10:00 a.m.

I. INTRODUCTIONS

Domtar Paper Company, LLC (Owner):

- Diane Hardison, Environmental Manager diane.hardison@domtar.com
- Bill Morris, Environmental Engineer (252) 793-8494 bill.morris@domtar.com
- Wynne Shaw, Senior Project Engineer (252) 793-8912 wynne.shaw@domtar.com
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RMT North Carolina, Inc. (Engineer and Construction Manager):

- Mike Parker, Senior Client Service Manager (864) 234-9462 mike.parker@rmtinc.com
- Kim Pawlisch, Construction Manager (608) 358-1762 kim.pawlisch@rmtinc.com
- Todd Martin, Office Contact (608) 662-5186 todd.martin@rmtinc.com
- Alex McCune, Construction Manager Replacement (864)281-9134
alex.mccune@rmtinc.com

Ryan Central Incorporated - construction contractor

- Bill Cooper, Operations Manager (301) 582-9797 bill.cooper@ryancentral.com
- John Knoth, Site Superintendent (301) 748-3685 john.knoth@ryancentral.com
- Joe VanRemortel, Contract Administrator, (608) 554-1696
joe.vanremortel@ryancentral.com

North Carolina Department of Natural Resources Division of Waste Management

- Larry Frost, (828)296-4500 larry.frost@ncdenr.gov
- Elizabeth Werner, elizabeth.werner@ncdenr.gov

II. Project Background

- A. Project Overview
- B. Key Regulatory Issues

III. Administrative Matters

- A. Roles and Responsibilities

- Owner
- Engineer
- Contractor
- Construction Manager
- Surveyor - *Chance & Associates*

B. Contractual Matters

- Initiating Construction - *start date ~ Jan 31st*
- Completion Time for Contract - *4-5 months (June approx completion date)*
- Subcontractors - *silt fence installation, liner deployment, seeding & clearing*
- Submittals
- Measurement and Payment
- Progress Payments

C. Health and Safety Provisions

IV. Materials Provided by OWNER

- A. Select Clay Fill
- B. General Fill (Soil)
- C. Prepared Subgrade Fill
- D. Topsoil
- E. Water for construction and dust control

V. Contractor's Schedule and Approach

- A. Construction Schedule and Submittals
- B. Coordination with Owner's Operations
- C. Temporary Facilities
- D. Equipment
- E. Delivery, Protection, and Storage of Materials
- F. Erosion and Sediment Controls
- G. Remove Existing Sediment Pond and Structure
- H. Clearing and Grubbing
- I. Perimeter Berm and Subgrade Construction

- J. Prepared Subgrade Layer/Compacted Select Clay Under Sump
- K. GCL/Geomembrane/32-ounce Geocushion
- L. Tie-in Construction
- M. Gravel/Sand Layer
- N. Leachate Collection/Forcemain Piping
- O. Leachate Collection Sump/Pump Station system/Manhole/Electrical
- P. Access roads
- M. Topsoil
- N. Fertilize, Lime, Seed and Mulch
- N. Subcontractors

VI. Surveying

- A. Surveyor Responsibilities
- B. Contractor Responsibilities

VII. Testing and Documentation

- A. Contractor Responsibilities
- B. Testing Frequencies
- C. Testing Laboratories

VIII. Other Coordination Issues

- A. Daily Health and Safety Meetings
- B. Weekly Progress Meetings
- C. Agency Inspections and Communications

IX. Summary and Adjourn

