

## Wilson, Donna

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**From:** Joe Lyle [jil@millridgeco.com]  
**Sent:** Tuesday, August 04, 2009 5:15 PM  
**To:** Christine.Ritter@ncmail.net  
**Cc:** Jim Chandler; Donna.Wilson@ncmail.net  
**Subject:** 08032009 Organic Recycling Meeting Notes  
**Attachments:** 08032009 Meeting Notes.doc

8-4-09

Christine and Donna,

Attached you will find a summary of the meeting minutes from this morning. Please let me know if you concur with these or if you have any additions or deletions.

Thank you.

Joe.

August 4, 2009

In a meeting with: Jim Chandler; Will Barker; Joe Lyle; Christine Ritter; Donna Wilson

The following represents the items of discussion that must be completed and/or added to the application for the Organic Transfer Station permit application package to be complete.

1. # of containers & temporary location
2. No treated wood to be handled
3. All materials shall be screened
4. Sign to identify emergency contact
5. Don not use "Lumber" as a term
6. Say all treated wood shall be screened and put in containers to be removed from the site and taken to an approved facility.
7. Call current area "TMP Area" not inert debris area
8. Entire work area including pad & containers will be covered
9. Capacity should not exceed \_\_ # of containers & 500 tons per day
10. State amount of time before beginning operation (ie. 9-12 months)
11. Notification of fires shall be in accordance with final permit
12. To eliminate delays in operation, broken down equipment will be repaired immediately or rental equipment brought on site to keep operations moving
13. 2 fire extinguishers on site, not one.
14. Both owner and operations company should be listed on permit
15. Check out proposed/pending rules
16. If you take in demo debris you must explain how you are going to handle asbestos debris. Or say no demo debris will be accepted. Possibly only accept asbestos free certified material. Discuss this with Jeff Dillinger.
17. Signed wetlands ID Map of letter from soil scientist with delineation
18. Condition of Operation – An operator will be trained in accordance with state requirements before operations begin
19. If containers which contain materials are not under covered canopy they must be covered and protected from rain
20. Containers stored outside canopy shall allow for perimeter access for fire control.
21. On the site plan, label gated entry and shade the access road into site
22. Unaccepted materials shall be stored in roll off containers and removed from site when filled
23. List # of containers for each type of materials
24. Repackage the entire package
25. FEMA flood plan map needed
26. Copy of full size plans as well as reduced size in package.

If you should have any additions or deletions, please notify Joe Lyle  
@ 556-5418 or [jjl@millridgeco.com](mailto:jjl@millridgeco.com)