



August 15, 2016

North Carolina Department of Environmental Quality
Division of Waste Management – Inactive Hazardous Sites Branch
Pre-Regulatory Landfill Unit
1646 Mail Service Center
Raleigh, NC 27699-1646

Attention: Ms. Analee Thornburg email: analee.thornburg@ncdenr.gov
Hydrogeologist

Reference: **Planning Meeting and Site Visit - Draft Remedial Action Plan
Task Orders 3056RA-1**
Flemington LF
205 Sutton Steam Plant Road
Wilmington, New Hanover County, North Carolina
NCDEQ ID No. NCD980503056
S&ME Proposal No. P1007M-11V

Dear Ms. Thornburg:

S&ME, Inc. (S&ME) appreciates the opportunity to present this proposal and work plan to the North Carolina Department of Environmental Quality (NCDEQ), Pre-Regulatory Landfill Unit (Unit) to prepare a Draft Remedial Action Plan and Engineering Design for the Flemington LF in Wilmington, New Hanover County, North Carolina as requested in a letter from the Unit dated August 8, 2016. This proposal outlines our understanding of the project, a scope of services, an estimated fee, and a schedule for completing the proposed scope of services. These services will be performed according to the terms of Contract Number N15002i dated April 20, 2016 between NCDEQ and S&ME.

❖ SCOPE OF SERVICES

As requested by the Unit, S&ME proposes to offer the following Scope of Services to conduct a meeting with NCDEQ and a site visit to discuss the Draft Remedial Action Plan (RAP) and plan the Engineering Design for the Fleming LF Task Order 3056RA-1. These services will be performed in general accordance with NCDEQ Inactive Hazardous Sites Program guidance documents: Guidelines for Assessment and Cleanup, Guidelines for Addressing Old Landfills & Dumps), S&ME's approved Standard Operating Procedures and Quality Assurance (SOP/QA) Manual (July 2010).

Task 3056RA-1 Work Plan / Proposal Preparation and Site Visit

The Project Manager and Environmental Engineer from Raleigh and the Civil Engineer from Charlotte will prepare for and attend a meeting with the Division of Waste Management, Pre-Regulatory Landfill Unit (Unit) Project Manager to discuss remedial options to mitigate risks to human health and the environment identified in the Remedial Investigation Summary Report. The purpose of this meeting is to identify a technically and economically feasible draft remedial action plan that will meet remediation goals to be implemented at the site. In order to reduce costs, the Civil Engineer (Charlotte) will remotely call in to the planning meeting in Raleigh. In addition to the meeting, the project Manager and Civil Engineer (Charlotte) will conduct a site visit following the meeting with NCDEQ to familiarize the Civil Engineer with the site and to identify potential logistical issues associated with the proposed remedy for the site. The project manager will contact NCDEQ following the site visit to discuss the findings of the visit, before drafting the Draft RAP proposal.

❖ AUTHORIZATION

This proposal is solely intended for the Basic Services as described in the Scope of Services. The Scope of Services may not be modified or amended, unless the changes are first agreed to by the client and S&ME. Use of this proposal and resulting documents, including final report is limited to the above referenced project and client.

S&ME appreciates the opportunity to submit this proposal and we look forward to continue working with you on this project. We will follow-up with you to review this proposal and to answer any questions that you may have.

Sincerely,

S&ME, Inc.



Gerald Paul
Project Manager
jpaul@smeinc.com



Tom Raymond, PE, PMP
Program Manager
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Attachments: Proposed Budget Spreadsheet