



PAT MCCRORY
Governor

DONALD R. VAN DER VAART
Secretary

MICHAEL SCOTT
Director

July 22, 2016

Mr. Tom Raymond
S&ME, Inc.
3201 Spring Forest Road
Raleigh, NC 27616

Re: Work Plan and Cost Proposal Request - Task Orders 245DP-3
Miller Street
Gastonia, Gaston County
ID # NONCD0000245

Dear Mr. Raymond:

Submit a task work plan and cost estimate to perform remedial investigation-contaminant delineation phase activities at the above referenced site. Conduct these activities in accordance with State Contract No. N15002i.

Investigation Goals: Quantify and properly dispose the scrap tires currently staged on site.

Scope of work for Task Order 245DP-3:

Work Plan

- Prepare a work plan to properly manage the scrap tires currently staged on site in accordance with S&ME's approved standard operating procedures dated July 2010, and include a schedule of daily activities.
- Determine an estimate of the volume of scrap tires currently staged on site for the purposes of obtaining quotes for their removal and proper disposal.
- Obtain at least three bids for removal and proper disposal of the scrap tires at an approved facility for scrap tire management (identify the facility).
- A registered Scrap Tire Hauler must be utilized for the transportation of the scrap tires.
- Submit an itemized cost estimate that identifies personnel and materials involved.
- Reference the most recent Guidelines for Addressing Pre-Regulatory Landfills and Dumps for details regarding procedures.
- Ensure personnel in the field are qualified to identify contaminated material and landfill waste and comply with OSHA-required health and safety training. Before task activities begin, photograph areas or objects that may be disturbed. If needed, photograph affected areas and objects, restoration efforts, and noteworthy items encountered during task activities. Submit these photographs upon completion of the activities, and a review will determine if any need to be included in the report.

Scrap Tires Removal and Disposal:

- Supervise the removal, transportation and disposal of the scrap tires currently staged at the site.
- Provide a proper accounting of the volume of scrap tires removed/disposed.
- Photographs of before and after tire removal must be taken.
- Provide daily updates via phone or e-mail to the Unit Project Manager.

Report Compilation

Prepare a brief letter report summarizing the scrap tire removal/disposal activities.

The report is to contain the following items:

- Text, photographs, figures and certificates of receipt from scrap tire management facility.
- Include background (light grey) topographic contour lines on figures detailing the Site and Site vicinity.
- A section concerning any variations from the work plan or your SOPs.

A task authorization to begin work will be issued based on the approved proposal. Do not proceed with tasks prior to receiving this authorization. If you have any questions or concerns, contact me at (919)707-8230.

Sincerely,



David P. Kwiatkowski, Hydrogeologist
Division of Waste Management – NCDEQ