

Hazardous Waste Section  
File Room Document Transmittal Sheet

Your Name: MEL DEAVER  
EPA ID: N C R 0 0 0 1 4 4 2 8 7  
Facility Name: SHUTTERFLY INC.  
Document Group: General (G)  
Document Type: Notification 8700 (8700)  
Description:  
Date of Doc: 11/19/2012  
Author of Doc: APRIL HARRIS

**File Room Use Only**

NCR000144287

Date Recieved by File Room:

| Month | Day | Year |
|-------|-----|------|
| 01    | 22  | 13   |
| 01    | 24  | 13   |

Date Scanned:

Scanner's Initials: 



North Carolina Department of Environment and Natural Resources  
Division of Waste Management

Beverly Eaves Perdue  
Governor

Dexter R. Matthews  
Director

Dee Freeman  
Secretary

November 27, 2012

APRIL HARRIS  
SHUTTERFLY INC  
3915 SHOPTON RD  
CHARLOTTE, NC 28217

RE: EPA ID # NCR000144287  
SHUTTERFLY INC

Dear Facility Contact:

The North Carolina Hazardous Waste Section has received a Subsequent Notification from your facility. Our office has accepted and processed the changes. Attached is a RCRA Site Detail Report for your review to ensure that the information is accurate.

If you have any questions or need additional assistance, please feel free to contact Ray Strawbridge at 919-707-8231.

Sincerely,

Elizabeth W. Cannon, Chief  
Hazardous Waste Section

cc: Central Files(General)

# IBEAM - RCRA Site Detail

Report run on: November 27, 2012

**NCR000144287 SHUTTERFLY INC**

**County:** MECKLENBURG    **Source Type:** S    **Seq. Number:** 13    **Receive Date:** 21-Nov-2012

**Location** 3915 SHOPTON RD  
**Address:** CHARLOTTE, NC 28217

**Mailing** 3915 SHOPTON RD  
**Address:** CHARLOTTE, NC 28278

**Contact Person** APRIL HARRIS    3915 SHOPTON RD  
For Source (704) 548-7000X7046    CHARLOTTE, NC 28217  
Information    US

**Owner (current)** SHUTTERFLY INC    3915 SHOPTON ROAD  
CHARLOTTE, NC 28217    **Type:** P  
**From:** 07/15/2007    **To:**    **Phone:** (704) 548-7046

**Operator (current)** SHUTTERFLY INC    3915 SHOPTON ROAD  
CHARLOTTE, NC 28217    **Type:** P  
**From:** 07/15/2007    **To:**    **Phone:** (704) 548-7046

**Land Type:** P    **Non Notifier :** E    **Commercial Availability:**    **Tsd Date:**  
**Accessibility:**    **No. Employees :**    **State District:**

## Regulated Waste Activities

Hazardous Waste Generator Status - Federal: Small Quantity Generator; State: Small Quantity Generator

Transfer Facility:

### Used Oil Activities

Other Hazardous Waste Generator Activities

Used Oil Transport Activity    Off-Specification Used Oil Burner:    No

Importer Activity:    No

Transporter:    No

Mixed Waste Generator:    No

Transfer Facility:    No

Used Oil Fuel Marketer Activity

Transporter Activity:    No

Used Oil Processor and/or  
Re-refiner Activity

Marketer who direct shipment  
off-specification used oil to  
off-specification used oil burner:    No

TSD Activity:    No

Processor:    No

Recycler Activity:    No

Refiner    No

Marketer who first claims the used  
oil meets the specifications:    No

Exempt Boiler and/or Industrial Furnace

Underground  
Injection Control:    No

Small Quantity Onsite Burner Exemption:    No

Destination Facility for  
Universal Waste:    No

Smelting, melting, Refining Furnace

Exemption:    No

## Certification Information

First Name : APRIL

Title    EH&S MGR

Last Name : HARRIS

Date Signed    11/19/2012

## NAICS Codes

323117    812921

## Comments

PER 8700-12 DATED 11/19/2012 DOWNGRADING FROM LQG TO SQG. DOWNGRADE APPROVED BY HEATHER SORENSEN. JWM 11/27/2012



|   |   |  |   |
|---|---|--|---|
| <p><b>SEND COMPLETED FORM TO:</b><br/>The Appropriate State or Regional Office.</p> | <p>United States Environmental Protection Agency<br/><b>RCRA SUBTITLE C SITE IDENTIFICATION FORM</b></p>  |  |  |
| <p><b>1. Reason for Submittal</b></p> <p>MARK ALL BOX(ES) THAT APPLY</p>            | <p><b>Reason for Submittal:</b></p> <p><input type="checkbox"/> To provide an Initial Notification (first time submitting site identification information / to obtain an EPA ID number for this location)</p> <p><input checked="" type="checkbox"/> To provide a Subsequent Notification (to update site identification information for this location)</p> <p><input type="checkbox"/> As a component of a First RCRA Hazardous Waste Part A Permit Application</p> <p><input type="checkbox"/> As a component of a Revised RCRA Hazardous Waste Part A Permit Application (Amendment # _____)</p> <p><input type="checkbox"/> As a component of the Hazardous Waste Report (If marked, see sub-bullet below)</p> <p><input type="checkbox"/> Site was a TSD facility and/or generator of <math>\geq 1,000</math> kg of hazardous waste, <math>&gt;1</math> kg of acute hazardous waste, or <math>&gt;100</math> kg of acute hazardous waste spill cleanup <u>in one or more months</u> of the report year (or State equivalent LQG regulations)</p> |  |   |
| <p><b>2. Site EPA ID Number</b></p>   | <p>EPA ID Number <input type="text" value="N"/><input type="text" value="C"/><input type="text" value="R"/><input type="text" value="0"/><input type="text" value="0"/><input type="text" value="0"/><input type="text" value="1"/><input type="text" value="4"/><input type="text" value="4"/><input type="text" value="2"/><input type="text" value="8"/><input type="text" value="7"/></p>   |  |   |
| <p><b>3. Site Name</b></p>  | <p>Name: Shutterfly INC</p>   |  |   |
| <p><b>4. Site Location Information</b></p>  | <p><b>Street Address:</b> 3915 Shopton Road</p> <p><b>City, Town, or Village:</b> Charlotte <b>County:</b> Mecklenburg</p> <p><b>State:</b> North Carolina <b>Country:</b> United States <b>Zip Code:</b> 28217</p>   |  |   |
| <p><b>5. Site Land Type</b></p>   | <p><input checked="" type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Tribal <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p>  |  |   |
| <p><b>6. NAICS Code(s) for the Site (at least 5-digit codes)</b></p>                | <p>A. <input type="text" value="8"/><input type="text" value="1"/><input type="text" value="2"/><input type="text" value="9"/><input type="text" value="2"/><input type="text" value="1"/></p> <p>B. <input type="text" value="3"/><input type="text" value="2"/><input type="text" value="3"/><input type="text" value="1"/><input type="text" value="1"/><input type="text" value="7"/></p> <p>C. <input type="text" value=""/><input type="text" value=""/><input type="text" value=""/><input type="text" value=""/><input type="text" value=""/></p> <p>D. <input type="text" value=""/><input type="text" value=""/><input type="text" value=""/><input type="text" value=""/><input type="text" value=""/></p>   |  |   |
| <p><b>7. Site Mailing Address</b></p>   | <p><b>Street or P.O. Box:</b> 3915 Shopton Road</p> <p><b>City, Town, or Village:</b> Charlotte</p> <p><b>State:</b> North Carolina <b>Country:</b> United States <b>Zip Code:</b> 28217</p>  |  |   |
| <p><b>8. Site Contact Person</b></p>  | <p><b>First Name:</b> April <b>MI:</b> L <b>Last:</b> Harris</p> <p><b>Title:</b> EH&amp;S Manager</p> <p><b>Street or P.O. Box:</b> 3915 Shopton Road</p> <p><b>City, Town or Village:</b> Charlotte</p> <p><b>State:</b> North Carolina <b>Country:</b> United States <b>Zip Code:</b> 28217</p> <p><b>Email:</b> aharris@shutterfly.com</p> <p><b>Phone:</b> 704-548-7000 <b>Ext.:</b> 7046 <b>Fax:</b> 704-548-7018</p>   |  |   |
| <p><b>9. Legal Owner and Operator of the Site</b></p>                               | <p><b>A. Name of Site's Legal Owner:</b> Shutterfly INC <b>Date Became Owner:</b> 7/15/2007</p> <p><b>Owner Type:</b> <input checked="" type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Tribal <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p> <p><b>Street or P.O. Box:</b> 3915 Shopton Road</p> <p><b>City, Town, or Village:</b> Charlotte <b>Phone:</b> 704-548-7046</p> <p><b>State:</b> North Carolina <b>Country:</b> United States <b>Zip Code:</b> 28217</p> <p><b>B. Name of Site's Operator:</b> Shutterfly INC <b>Date Became Operator:</b></p> <p><b>Operator Type:</b> <input checked="" type="checkbox"/> Private <input type="checkbox"/> County <input type="checkbox"/> District <input type="checkbox"/> Federal <input type="checkbox"/> Tribal <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Other</p>                  |  |   |

**10. Type of Regulated Waste Activity (at your site)**  
 Mark "Yes" or "No" for all current activities (as of the date submitting the form); complete any additional boxes as instructed.

**A. Hazardous Waste Activities; Complete all parts 1-10.**

- Y  N  **1. Generator of Hazardous Waste**  
 If "Yes", mark only one of the following – a, b, or c.
- a. LQG: Generates, in any calendar month, 1,000 kg/mo (2,200 lbs./mo.) or more of hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 1 kg/mo (2.2 lbs./mo) of acute hazardous waste; or Generates, in any calendar month, or accumulates at any time, more than 100 kg/mo (220 lbs./mo) of acute hazardous spill cleanup material.
- b. SQG: 100 to 1,000 kg/mo (220 – 2,200 lbs./mo) of non-acute hazardous waste.
- c. CESQG: Less than 100 kg/mo (220 lbs./mo) of non-acute hazardous waste.

If "Yes" above, indicate other generator activities in 2-4.

- Y  N  **2. Short-Term Generator** (generate from a short-term or one-time event and not from on-going processes). If "Yes", provide an explanation in the Comments section.
- Y  N  **3. United States Importer of Hazardous Waste**
- Y  N  **4. Mixed Waste (hazardous and radioactive) Generator**

- Y  N  **5. Transporter of Hazardous Waste**  
 If "Yes", mark all that apply.
- a. Transporter
- b. Transfer Facility (at your site)
- Y  N  **6. Treater, Storer, or Disposer of Hazardous Waste** Note: A hazardous waste Part B permit is required for these activities.
- Y  N  **7. Recycler of Hazardous Waste**
- Y  N  **8. Exempt Boiler and/or Industrial Furnace**  
 If "Yes", mark all that apply.
- a. Small Quantity On-site Burner Exemption
- b. Smelting, Melting, and Refining Furnace Exemption
- Y  N  **9. Underground Injection Control**
- Y  N  **10. Receives Hazardous Waste from Off-site**

**B. Universal Waste Activities; Complete all parts 1-2.**

- Y  N  **1. Large Quantity Handler of Universal Waste (you accumulate 5,000 kg or more) [refer to your State regulations to determine what is regulated]. Indicate types of universal waste managed at your site. If "Yes", mark all that apply.**
- a. Batteries
- b. Pesticides
- c. Mercury containing equipment
- d. Lamps
- e. Other (specify) \_\_\_\_\_
- f. Other (specify) \_\_\_\_\_
- g. Other (specify) \_\_\_\_\_
- Y  N  **2. Destination Facility for Universal Waste**  
 Note: A hazardous waste permit may be required for this activity.

**C. Used Oil Activities; Complete all parts 1-4.**

- Y  N  **1. Used Oil Transporter**  
 If "Yes", mark all that apply.
- a. Transporter
- b. Transfer Facility (at your site)
- Y  N  **2. Used Oil Processor and/or Re-refiner**  
 If "Yes", mark all that apply.
- a. Processor
- b. Re-refiner
- Y  N  **3. Off-Specification Used Oil Burner**
- Y  N  **4. Used Oil Fuel Marketer**  
 If "Yes", mark all that apply.
- a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner
- b. Marketer Who First Claims the Used Oil Meets the Specifications

**D. Eligible Academic Entities with Laboratories—Notification for opting into or withdrawing from managing laboratory hazardous wastes pursuant to 40 CFR Part 262 Subpart K**

❖ You can **ONLY** Opt into Subpart K if:

- you are at least one of the following: a college or university; a teaching hospital that is owned by or has a formal affiliation agreement with a college or university; or a non-profit research institute that is owned by or has a formal affiliation agreement with a college or university; AND
- you have checked with your State to determine if 40 CFR Part 262 Subpart K is effective in your state

Y  N  1. Opting into or currently operating under 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories  
**See the item-by-item instructions for definitions of types of eligible academic entities. Mark all that apply:**

- a. College or University
- b. Teaching Hospital that is owned by or has a formal written affiliation agreement with a college or university
- c. Non-profit Institute that is owned by or has a formal written affiliation agreement with a college or university

Y  N  2. Withdrawing from 40 CFR Part 262 Subpart K for the management of hazardous wastes in laboratories

**11. Description of Hazardous Waste**

**A. Waste Codes for Federally Regulated Hazardous Wastes.** Please list the waste codes of the Federal hazardous wastes handled at your site. List them in the order they are presented in the regulations (e.g., D001, D003, F007, U112). Use an additional page if more spaces are needed.

|      |  |  |  |  |  |  |
|------|--|--|--|--|--|--|
| D001 |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |
|      |  |  |  |  |  |  |

**B. Waste Codes for State-Regulated (i.e., non-Federal) Hazardous Wastes.** Please list the waste codes of the State-Regulated hazardous wastes handled at your site. List them in the order they are presented in the regulations. Use an additional page if more spaces are needed.

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**12. Notification of Hazardous Secondary Material (HSM) Activity**

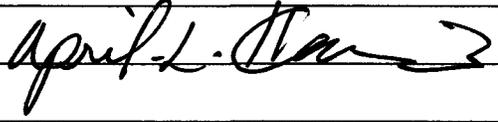
Y  N  Are you notifying under 40 CFR 260.42 that you will begin managing, are managing, or will stop managing hazardous secondary material under 40 CFR 261.2(a)(2)(ii), 40 CFR 261.4(a)(23), (24), or (25)?

If "Yes", you must fill out the Addendum to the Site Identification Form: Notification for Managing Hazardous Secondary Material.

**13. Comments**

The company, Shutterfly Inc. was classified as a Large Quantity Generator of, D001, D011, F005 and K086, due to the amount of hazardous waste that was generated through our Photo Processing Department. Since we have eliminated this department and have properly disposed of the remaining of the hazardous waste we are no needing to change our classification status to that of a Small Quantity Generator

**14. Certification.** I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. For the RCRA Hazardous Waste Part A Permit Application, all owner(s) and operator(s) must sign (see 40 CFR 270.10(b) and 270.11).

| Signature of legal owner, operator, or an authorized representative                | Name and Official Title (type or print) | Date Signed (mm/dd/yyyy) |
|--|---|--------------------------|
|  | April Harris EH&S Manager               | 11/19/2012               |
|  |   |                          |
|  |   |                          |