

Purpose:

The attached form will be used as a file folder docket. EPA have requested that we list the content of each file folder docket will be used to provide a folder content list.

Preparation:

This form will be completed by the Section file clerk. It identifies what document it is -- a letter, a report, a memo, etc. Filing is by date with the last entry on the top of the file folder and the bottom of the file docket.

Disposition:

This form may be destroyed in accordance with the Solid Waste Management Division Section of the Records Disposition Schedule published by the North Carolina Division of Archives and History.

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MCH

Moore's Cylinder Heads, LLC

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(704) 786-8412

October 11, 2001

NCDENR

Division of Waste Management

PO Box 29603

Raleigh, North Carolina 27611-9603



Dear Sir or Madam:

Recently, our Company sent in a Notification of Regulated Waste Activity form to update your information. We filed the form under #NCR00000877 rather than #NCR000011387. Unfortunately, we used an EPA ID number with the form associated with a facility we moved out of two years ago. The attached is the form we originally filed with the correct number.

We apologize for our error.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Larry V. Clark".

Larry V. Clark

